

No. 30-01/2024-Admn.Coord.
Ministry of Communications
Department of Telecommunications
(AC Section)

Sanchar Bhawan, New Delhi
Dated 31.01.2024

OFFICE MEMORANDUM

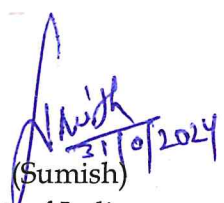
Subject: Centralised handling of training proposals and foreign delegations proposals - reg.

The undersigned is directed to state that in order to avoid uncoordinated submission of files on the above-mentioned subject and taking into account administrative convenience, prudence in expenditure and extant instructions in this connection, after careful review, the following instructions are issued:

(i) All training proposals for DoT cadres, whether delegated or not, should only be processed for approval by Capacity Building & Training (CBT) Division of DoT. All proposals that are sent for approval to Secretary should be sent from CBT in line with implementation of instructions contained in DoT F.No.A-21021/09/2010-Admin III dated 16.11.2021 and revised on 3.8.22 (copies enclosed for ready reference), which in turn should also be strictly followed by all divisions.

(ii) All foreign delegation requests/proposals should be sent to IR division and the proposal of names /tour details finalised by IR division should form the final proposal for approval.

2. This issues with the approval of Secretary(T).


(Sumish)
Under Secretary to the Govt. of India
Tel: 23036210

All Divisional Heads in DoT

Copy, for information, to:

Member(F) / Member (T) / Member (S) / DG(T) / CGCA / Admn.(USOF) / AS(T)

OSDs(DDG) to Secy (T)

PS to Hon'ble MoC / OSD to Hon'ble MoSC

F.No. A-21021/09/2010-Admn.III
Government of India
Ministry of Communications
Department of Telecommunications
Sanchar Bhawan, 20, Ashoka Road, New Delhi

Dated the 16th November 2021

OFFICE MEMORANDUM

Subject: Training Policy in DoT – Integrated approach – role of Training Manager.

In terms of the National Training Policy, 2012 that emphasizes 'Training Interventions' to bridge competency gaps, each Ministry/ Department was required to appoint a 'Training Manager' for the entire Department's matters related to training.

2. Further, National Programme for Civil Services Capacity Building (NPCSCB) - Mission Karmayogi has been setup by Government to create an ecosystem of competency driven training and Human Resource (HR) management by transitioning from a 'rules-based' system to the 'roles-based' system. A key component of the NPCSCB is the Capacity Building Commission (CBC) which has recently been set up to reorient training of Civil Servants in line with evolving requirements and building up shared resources in a coordinated manner.

3. Subsequently, DDG (C&A) has been nominated as Training Manager of DoT and Nodal Officer for iGOT Mission Karmayogi and as Nodal Officer to coordinate with the Capacity Building Commission in respect of Department of Telecommunications.

4. In the light of the above background, to have synergy in the training function of DoT as a whole and in order to effectively dovetail DoT's training function with that of Government of India it has been decided with the approval of Secretary(T) to implement the following:

- i. Develop and review Cadre Training Plans of all Cadres/ Services in DoT in consultation with the Training Manager.
- ii. Training Manager or his/ her representative should be involved at every stage i.e., formulation, review, implementation, monitoring and budgeting for training of all Cadres/ Services in the Department.
- iii. Vetting of the training budget by the Training Manager.
- iv. Provide regular feedback preferably through monthly/ quarterly reports on the progress made in implementation of Training Plans and budget utilization by respective cadres/ services of the Department.

Cont...

5. The competent authority has further directed that:
- iGoT MoC platform to be used for all training courses developed by NICF/ NTIPRIT
 - Monthly coordination meetings with CCAs/ CTIs (NICF, NTIPRIT) may be held to implement directions by Capacity Building Commission.
6. All concerned are requested to kindly note and comply with the decisions/ directions mentioned at Para (4) and (5) of this OM.



(Arvind Kumar Jha)

Under Secretary to the Govt. of India

Tele: 2303 6210

To

1. DDG (Training), DoT
2. DDG (B&PEF), DoT
3. Wireless Advisor, DoT

Copy also to:

1. Member (Services)
2. Member (Finance)
3. Member (Technology)
4. DDG(C&A), DoT
5. DDG (Pers), DoT
6. DDG (Estt.), DoT
7. DDG (E&AM), DoT
8. DG, National Institute of Communication Finance, DoT
9. Sr. DDG, National Telecommunications Institute for Policy Research, Innovation & Training, DoT
10. Wireless Monitoring Training and Development Centre (WMTDC), International Monitoring Station (IMS) Campus, Ghitorni South West Delhi - 110030.

issued
Pakhi
16.10.21

A-48/06/2021-Admn.III-Part(1)

I/3053694/2022

F.No.A-21021/09/2010-Admn.III
 Government of India
 Ministry of Communications
 Department of Telecommunications
 Sanchar Bhawan, 20, Ashoka Road, New Delhi

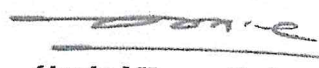
Dated the 03 August, 2022

OFFICE MEMORANDUM

Subject: National Training Policy - appointment of DDG (Capacity Building & Training) as Training Manager and nodal officer for all training functions of the Department of Telecommunications.

The undersigned is directed to refer to this Department's OM of even No. dated 21.07.2022, and to say that Ms. Mousumy Bedekar, DDG (Capacity Building and Training), DoT has now been nominated as Training Manager in respect of this Department as per National Training Policy - 2012.

2. This issues with the approval of Secretary (T).


 (Arvind Kumar Jha)

Under Secretary to the Govt. of India
 Tele: 2303 6210

To

Department of Personnel & Training
 The Director (Training),
 Training Division,
 Block-IV, Old JNU Campus,
 New Mehrauli Road,
 New Delhi-110067

F.No. A-21021/09/2010-Admn.III

Dated the August 2022

To,

- 1 Wireless Advisor, DoT, Sanchar Bhawan, New Delhi
- 2 Sr. DDG (BW), DoT, Sanchar Bhawan, New Delhi
- 3 Sr. DDG (TEC), DoT, Khurshid Lal Bhawan, Janpath, New Delhi-110001.
- 4 DDG (Estt. & Training Finance), DoT, Sanchar Bhawan, New Delhi *with request to coordinate with the Training Manager for training matters of IPTAFS Cadre*
- 5 JS(A), DoT *with request to coordinate with the Training Manager for training matters of IRRS cadre and General Administrative Staff*
- 5 DDG (FEB), DoT, Sanchar Bhawan, New Delhi
- 6 DDG (Security), DoT, Sanchar Bhawan, New Delhi
- 7 DDG (CB&T), DoT, Sanchar Bhawan, New Delhi
- 8 Director (WMO), DoT, 3rd Floor, E-Wing, Pushpa Bhawan, New Delhi-110062
- 9 Director (Training Finance), DoT, Sanchar Bhawan, New Delhi
- 10 Director (Training), NTIPRIT, Admn Building, ALT Centre, Government of India Enclave, Near Raj Nagar, Ghaziabad-201002.
- 11 Director General, NICF, Mehrauli Gurgaon Road, Ghitorni, New Delhi-110047
- 12 ADG (Admn), TEC, DoT Khurshid Lal Bhawan, Janpath, New Delhi-110001
- 13 Order file.